

# SALES TAX SYSTEM'S #1 RATED 5-STEP COMPLETE SALES TAX PERMIT REGISTRATION PROCESS

## FINALIZE

The correspondences that the state will send contain the information needed to set up a remitting account, such as PINs, security codes, limited access codes, authentication codes, permit/certificate/account/license number, and filing frequency. Our team will use the information to set up the remitting account. Our team will consolidate all necessary permit information in a shared summary spreadsheet, including the account login credentials, permit/license numbers, filing frequency, etc.

## REGISTER

Our team will then proceed with each state's registration within 3-5 business days. All registrations are completed online unless an SSN is not provided for a responsible party, or an account has already been established, and that state requires a paper application. The process of setting up the sales tax account includes creating logins and verifying the accounts using a PIN/code that will be sent via e-mail. Our team will set up the registration accounts, complete your actual registrations, and follow up with the state for completion.

[Click Here to Order Sales Tax Permits](#)

State fees are separate, and if no SSN. Some states require us to mail the application which is a separate \$10 fee per state.

## Video Overview



## ORDER

Select the number of registrations required for your business and make payment on our secure online website. State and mailing fees are separate.

## SUBMIT

Complete our secure online sales tax application from our welcome e-mail. Our application requires information on your business, contact details, acquisition information, responsible parties, and states to register, registration date, and estimated monthly taxable sales. Written and video instructions along with email support are provided.

## REVIEW

Once your sales tax application is submitted, our team will carefully review it. If there are clarifications on the information provided on our application, the state's details to register, or any additional attachments required. In that case, our team will send an e-mail including a link to pay the state fees.

## ADDITIONAL SUPPORT, AND RESOURCES:

- ✔ **Unlimited E-mail Support.** You will receive professional e-mail support during and after our permit registration process. Our team is fantastic and very responsive.
- ✔ **Separate Fees.** State filing fees and a \$10 per state fee to mail applications with no SSN for the responsible party or if a tax account already exists.
- ✔ **Sales Tax Nexus Analysis.** As an e-commerce seller in the U.S., you will have responsibilities to collect and remit sale tax in the states you have nexus. We offer sales tax nexus analysis services if you need support to determine which states and when you should register.
- ✔ **U.S. Entity Formations.** We form entities in all 50 states, especially working with non-resident sellers forming a U.S. company. Our packages include U.S. banking solutions for non-resident sellers.
- ✔ **EIN Services.** Non-resident sellers will need an EIN from the IRS to register with U.S. sales tax permits to collect and remit sales tax. Our team will help you obtain an EIN and avoid unnecessary IRS issues.
- ✔ **U.S. Virtual Address & Scanning Services** This separate service is recommended for all e-commerce sellers to help organize and simplify the vital mail the state will send after registrations, including your permits, PIN numbers, and important codes.
- ✔ **Foreign Seller Experience.** Our team is experts at applying for sales tax permits for sellers without an SSN or ITIN. We understand issues related to U.S. tax returns, tax treaties, and how to fill out sales tax applications.
- ✔ **Referral Partner Introductions.** If you need resources such as an expert in state and federal U.S. taxes, legal, bookkeeping, remitting sales tax, S.A.L.T. experts, trademarks, incorporating, and more. In that case, we will provide an e-mail introduction.